

Tips for Three's (3) Classroom

Welcome to the 3's classroom! Your child will have a great time and learn so much. Here are some tips and rules to help make their experience wonderful. If you have any questions or concerns about these items please get in contact with Ashley/Keli.

Daily Routine:

6:00 – 7:15 Arrival/Free Play

7:15 – 7:30 Clean-up/Potty

7:30 – 8:30 Breakfast

8:30 – 8:45 Potty

8:45 – 9:15 Dramatic Play

9:15 – 9:30 Circle Time

9:30 – 9:45 AM Snack

9:45 – 10:00 Library

10:00 – 10:30 Outside

10:30 – 10:45 Potty

10:45 – 11:00 Math

11:00 – 11:15 Craft

11:15- 11:30 Clean-up/ Wash Hands

11:30 – 12:00 Lunch

12:00 – 12:15 Music/Movement

12:15 – 12: 30 Potty Break

12:30 – 2:30 Nap

2:30 – 2:45 Potty Break

2:45 – 3:00 PM Snack

3:00 – 3:15 PM Circle Time

3:15 – 3:45 outside Time

3:45 – 4:00 Science

4:00 – 4:15 Language

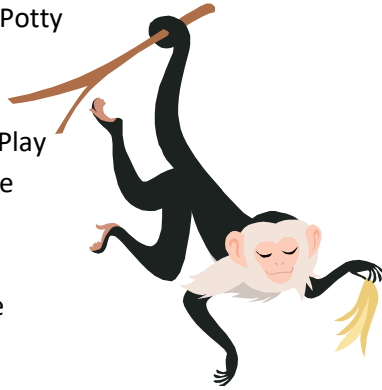
4:15 – 4:30 Manipulative Const.

4:30 – 4:45 Potty Break

4:45 – 5:15 Stations

5:15 – 5:30 Puzzles

5:30 – 6:30 Free Play



Arrival & Pick-up:

- When dropping your child off please take them to the classroom, please escort them to their classroom and make sure that the teacher acknowledges the child's arrival.
- Your child has a folder in the classroom. In the folder will be your child's "work" for the week. It will be handwriting, crafts, etc. Please take home the contents of their folder at least once a week so you can see their progress.
- In the afternoons, once children begin to leave and the numbers decrease, we will transition children to another room. Your child's personal belonging will be in their regular classroom in their cubby. Please make sure you check their cubby every day and take home anything that needs to go.
- When picking up, children are not allowed to leave their classroom until the person picking up gets to their room.

Meal Time:

- If you are running close to a meal/snack time, you can call and request that a meal/snack be saved for your child. If your drop off time is consistently near a meal/snack time, please try to arrange arriving earlier or make other arrangements for that meal/snack.
- No outside food or drinks are allowed to be brought into the center without a doctor's note unless it is a party day.

Diapers & Extra Clothes:

- If your child wears diapers or pull ups and needs wipes and you are bringing in a supply, please make sure their name is on the package(s) and leave them in the office. We will log them in and distribute them to their classroom. Diapers, pull ups, and wipes need to be brought in an unopened, sealed package. We are required to change the children every 2 hours, even if they are dry, please take that into consideration when bringing in supplies.
- Please send in extra clothes for your child. If he/she soils their clothes in any way we will change their clothes and bag up their soiled clothes and hang it in their cubby. Please take the bag home when you pick up your child. If your child is potty training please send in a lot of extra clothes.

Nap Time:

- Nap is from 12:30 to 2:30. You can bring in blankets for your child to sleep with. A crib sheet fits the cots; a blanket to cover up with and a small pillow are allowed but not required. Please label the tags of each item you bring in.
- We keep naptime supplies here and they stay on your child's cot until Friday (or the last day your child will be here for the week). On Friday (or their last day) after naptime we will bag up your child's naptime supplies and send them home.

Personal Items:

- We ask that you do not bring personal toys in except for show-n-tell days or at the teachers' request. If they are brought in, we will send them home with parents.

Sick Policy:

- If your child is running a fever they MUST be FEVER FREE for 24 hours before they are allowed to return to the center; unless they have a doctor's note stating that they are not contagious.

Part-time Schedules:

- If your child is on a part time schedule please make sure that you are scheduling those days within a week's notice with Ashley/Keli prior to attending.

